

Approved by: Managing Director



PSA

Document Title : Table 4: Activity scope definitions

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Subject: Table 4: Activity scope definitions
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	Activity	Definition
1	Trading fish (buying and/or selling)	This will likely be in nearly every organisation's scope except for subcontractors that do not take legal ownership of certified product. In most instances, an additional activity will also be selected for the client, unless they are solely a "trader". If the client physically handles products, they will also need to have "storage", "distribution", or "wholesale" selected.
1.a	Trading fish meal	Shall be used for any entity trading fish meal.
1.b	Trading fish oil	Shall be used for any entity trading fish oil.
2	Transportation	<p>This shall be used if a client is responsible for the transport of certified product from their supplier to their customer, or between their sites. This is not used if the client subcontracts all transportation.</p> <p>Transportation organisations are not required to be certified for CoC unless they also take legal ownership. In some cases, however, using a transport organisation could increase the risk to such a level that the CAB might require its client to request the transport organisation to become CoC certified (e.g. a vessel involved in transshipping, or a vehicle/wellboat collecting bulk/unpacked products from more than 1 certified farm).</p>

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3	Storage	This refers to product being held in a storage area by an organisation before processing, distributing or selling and after processing. This will also likely be included in many of the clients' scopes as they will be storing fish before processing, distributing, or selling it, and after processing it.
4	Distribution	This shall be used for organisations that receive sealed containers, pallets, etc, that may or may not be broken down into smaller sealed units, and deliver them to customers or other members of their group (i.e. they take possession, but not ownership).
5	Wholesale	This shall be used for organisations that receive sealed containers, pallets, etc, that may or may not be broken down into smaller sealed units, and sell them to customers or other members of their group (i.e. they take ownership and possession).
6	MSC Harvest	This shall only be used when fishing vessels are being certified to the MSC CoC Standard. If they are processing on-board, "processing" shall also be selected.
7	Packing or repacking	This shall be used when packaging is changed but the product remains the same. It is assumed that organisations processing will also be packing, so it is not necessary to select packing as well as processing. If an organisation receives product from a processing organisation for the sole reason of packing it into a specific type of pack, this scope category applies.
8	Processing	Includes all examples of processing including primary processing, secondary processing, value-added processing, fish preparation or any other activity where the product is changed (excluding activities undertaken by 10, 11 and 12 below).
		Primary processing – the first time that seafood is changed from its original form as it was harvested. This includes heading and gutting, filleting, de-scaling, shelling, etc.
		Secondary processing – after primary processing, subsequent changes are made to the form of the seafood. This includes preparation of the seafood with other ingredients to manufacture products for foodservice or retail such as breeding, adding sauces or breaking down the seafood into smaller components (e.g. loins, mince, oil, etc.)
		Preservation – the long-term conservation of seafood. This includes smoking, drying, canning and freezing. This can be done at both primary and secondary processing.
		Other processing – please specify on the scheme database.

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9	Contract processing	This refers to any certificate holder that carries out processing on behalf of the product owner (i.e. does not take legal ownership of the product).
10	Use of contract processor	This refers to any certificate holder that uses a non-certified contract processor to process, repack or transform certified product on their behalf.
11	Retail to consumer	This includes fresh fish counters at retailers, fishmongers or markets selling directly to consumers. The product will be taken away and prepared before being eaten by a consumer, or is sold in a traditional "retail" environment.
12	Restaurant/take-away to consumer	This includes any foodservice situation such as fish and chip shops, standard restaurants, and quick service restaurants, where the product is prepared on-site and sold directly to consumers as 'ready to eat', or eaten on-site.
13	Other	Shall be clearly defined and explained on the scheme database how it does not fit into another category.
14	ASC Aquaculture	This shall only be used for any entity involved in the farming of aquatic organisms certified to the ASC Standard.
15	Manual off-loading	This shall be used for any entity that manually off-loads product directly from fishing or aquaculture vessels, using permanent, temporary, or sub-contracted staff.