

Approved by: Managing Director



PSA

Document Title : Mechanism for safeguarding impartiality

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5. STRUCTURAL REQUIREMENTS

5.1 Mechanism for safeguarding impartiality

The CAB shall have a documented impartiality structure which safeguards impartiality within the CAB and its operations.

The structure shall be described in the documents that establish the CABs legal status or by some other means that prevents change which could compromise the function of the structure to safeguard impartiality.

This may be through vesting authority to the impartiality structure for approval of policies and some significant procedures such as the rules of procedure for the operation of the impartiality structure itself.

5.1.1 The impartiality structure may be an impartiality committee or equivalent structure.

5.1.2 The structure may be independent of management or combined with management function.

5.1.3 The CAB shall be responsible for:

5.1.3.1 The adequacy of the process for identifying and involving the relevant interested parties and

5.1.3.2 The impartiality structure itself to demonstrate the adequacy of their participation.

5.1.3.3 Providing all the information required for the impartiality structure to perform their job, including, but not limited to, the reasons for:

a) all significant decisions and actions, and

b) the selection of persons responsible for particular activities in respect to certification.

5.1.4 The impartiality structure shall involve all parties concerned with the development of principles and policies for the functioning of the CABs certification system.

5.1.4.1 This shall include interested and affected parties throughout the supply chain.

a) These may include, but not limited to, the CAB itself, regulatory authorities, NGOs, consultants, academics, primary producers, processors, wholesalers, retailers, food service providers, restaurants and consumers.

5.1.4.2 This should be a high-level group with the responsibility for ensuring impartiality and not predominantly a technical or sector-based group.

5.1.4.3 The membership shall not be selected to reflect the technical expertise of the CAB.

a) When necessary it can be supported by technical experts as required.

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b) No single interest shall predominate.

5.1.5 Documentation for the mechanism for safeguarding impartiality shall include:

5.1.5.1 Rules of procedure that establish the duties and rights of members (e.g. rule for attendance, quorum and voting)

a) Members shall sign declarations of confidentiality.

b) Members shall sign annual declarations of the absence of conflicts of interest.

5.1.5.2 The principle that impartiality shall be established at three levels within the CAB:

a) Strategies and policies;

b) Decisions on certification; and

c) Auditing.

5.1.6 The impartiality structure shall conduct annual reviews that include:

5.1.6.1 The current and intended activities of the CAB;

5.1.6.2 The competence of key personnel; and,

5.1.6.3 The potential risks associated to the CAB's operation.

5.1.7 The function of the structure shall ensure that:

5.1.7.1 Commercial and other considerations do not prevent the objective provision of certification services.

5.1.7.2 The period of time specified by the CAB for which personnel shall not be used to review or make a certification decision for a product for which they have provided consultancy time shall be no less than 2 years.

5.1.7.3 No audit or certification services shall be provided to clients if any of the products or services provided by the CAB, related bodies or the CAB's personnel are still in use by the client.

5.2 Confidentiality

5.2.1 The CAB shall document arrangements to safeguard confidentiality (ISO 17065.4.5).



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Steering committee chart include:(according 4.2 mechanism of safety) for control of impartiality

1.PSA CEO

2.PSA PM

3.ASC Agent that invite annually

4.Iran Fisheries Product and Trade Union Agent

5.ISIRI